

**Executive Board Meeting
November 13, 2024**

Meeting called to order at 6:00 by Ganesh Seeniraj

Members in Attendance: Ron Swatner, Rachel Campbell, Stacey Lauter, Nick Katherina, Ganesh Seeniraj, Jenn Meyer, Paula Buohl, Michelle Reich, Jeff Spiker, Riley Hughes, Ian Daecher, Molly Earhart

Community Members in Attendance (Signed in): Mike Sebergandio

Introductions (ALL)

- Secretary's Report- Molly Earhart
 - How do we get PTO meeting dates on the district calendar online? Send to Ron/Ian to get uploaded.
 - [PTO / Homepage](#) Needs to read on the right side, "will begin at 6:00 p.m. in the LPC LGI."
 - It will be the PTO Secretary's role to add upcoming meetings to the Facebook Group to encourage attendees. Secretary will be the social media coordinator.
- Treasurer's Report - Jeff Spiker and Manny Luciano
 - Gaga Pit update ½ already paid rest due when completed
 - Shed update any ETA when any payments need to be made
 - Christmas shoppe purchases already being made
 - Book fair library request, wants to buy ozobots. They have not made a request since i became Treasurer, not sure of the past rules of book fair and how funds are to be sent. Librarian says we owe them money since 2022
 - Accounts in great standing even with unexpected spending for gaga pit. Shed has been budgeted out and potential library request
 - Through funfest and fall fest our balances have increased since the beginning of the year, great job to everyone involved.
 - Treasurer does not have concerns if items for the Holiday Shoppe are purchased in January when the funds are not recouped until the end of the year.
 - Feel free to contact Jeff Spiker for any Budget inquiries related to the PTO at anytime
- PEP Coordinators' Report – Michelle Reich (LIC)
 - We had our Breakfast for staff in August as well as snacks for the Teachers during conferences which was very appreciated.
 - Our next staff appreciation is coming up on November 26th- last early dismissal day before Thanksgiving break- this luncheon is donation funded. An email has been sent by PEP reps to families
 - Pizza- Caruso's – has been great to offer LPC/LIC amazing deals
 - Chips
 - Salad
 - Dessert
 - Drinks
- Next PEP Meeting is Friday, November 15th at 9:15
- Math Family Engagement Game Night 6-7:30 pm – November 21
- \$10 amazon gift card (candy donations) for anyone who does not have a PEP. Needs numbers from Ron/Ian.
- PEP Coordinators Report-Stacey Lauter (LPC)
 - So far this year we have had 2 staff appreciation events
 - Donut stress- provided donuts, coffee, juice and other breakfast items
 - Conference snacks - provided various snacks and drinks for the long conference days

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- We have 2 more appreciation events scheduled - breakfast & lunch
 - Did chic fil a for lunch last year. Teachers seemed to enjoy it. Do we do this again or try something different?
- Next PEP meeting- January
- Ways and Means Report- Paula Buohl and Jenn Meyer
 - Fall Fest was a hit. We received a lot of great feedback from families that the smaller feel compared to Fun Fest was great for the younger family members. We made notes for changes needed for next year including more hot dogs and more face painters.
 - Fitwalk was also a big success. Changes made this year included limiting the number of colors that teachers could choose from and selecting the Parent color first resulting in a more popular color and more sales. We also had slightly higher sponsorship totals this year. Made notes on how to make shirt sorting go a little smoother next year.
 - How can we reduce the cost of items at the Fall Fest next year to increase the amount of money we raise?
 - Holiday Shoppe
 - Currently purchasing items for the shoppe (through Oriental Trader, Amazon, and Temu)
 - Last year we sold ~9018 individual items/133 different types of items
 - The target this year is ~10000 individual items and ~135 different types
 - Unlikely to have any "worlds best mom" (etc) and I cannot find them in bulk.
 - Goal is to have all items delivered by Nov. 22
 - Do we need to purchase plastic bags for sales? Yes not seen through.
 - Do we need to have envelopes to send home with the students? No a form will work.
 - Still to do:
 - Create a flier for students to announce the shop and explain how everything is \$2
 - Unbox items on Nov 25 (Mon before Thanksgiving) to catalog and divide in half for LPC and LIC
 - Set up the Shop
 - Create a way to take money and keep track of items??
 - Run the Shop - Have an evening session for parents to shop with kiddos?
 - Clean up the leftovers
 - Create a Sign-up Genius for all the things
 - Having trouble purchasing items in bulk, suggest we start ordering for next year's shop in January 2025.
 - Let's reach out to HHS for student volunteers.
 - Snowbucks
- Programs Report – Rachel Campbell & Riley Hughes

- LIC:
 - LIC can't thank you enough for all the amazing things you do for our school community. The educators received their first classroom PTO Stipend in the beginning of the year, and we are appreciative. Since the last time we met, I had multiple staff members and parents tell me how amazing FitWalk was! The students of course were very excited about the Book Fair and had a great range of books for them to choose from! Thank you so much for supporting the teachers during conferences! 6th graders just went on their field trip to the Franklin Institute. Students had an absolute blast! We also look forward to and appreciate all the support for our Math Family Engagement Night on 11/21 @7pm. We also look forward to the Holiday Shoppe coming up in a few weeks.
 - LPC
 - PTO stipends
 - PBIS assemblies (Pie a teacher)
 - FitWalk was a great success. Great feedback from both parents and students.
 - Appreciate the PTO luncheons. Staff was so grateful!
 - Fall Fest was a lot of fun! The students talked about it for days.
 - Upcoming 2nd grade field trip to Dutch Apple Dinner Theater. Still in the works.
 - Thank you for all your support the last few months as we went through contract negotiations.
 - Macy Bui upcoming LPC Teacher Member
- LIC Principal's Report - Ian Daecher
 - Many thanks for all of your support through the beginning of the year
 - Basket Auction added to PEP?
 - We are down a counselor
 - Child Study in the fall went well; had a second round of Renaissance testing
 - The Book Fair was successful; Thank you, Stacey Gregory & volunteers!
 - FitWalk was fantastic! Thanks, Paula and Jenn!
 - Parent-teacher conferences were a success; thank you to parents for joining us in the partnership for student success; input on the new format?
 - The 6th Grade Field Trip was a massive success! The kids were great and very thankful for a great experience!
 - Principal Goals: 80% positive contact; Increase in math achievement; PD: understanding of the use of data and trauma-informed practice via Action Research Group
 - School Performance Profile celebration: **90.8!** (84.1 2022 & 86.6 2023)
 - Gaga ball fix-up update
- LPC Principal's Report- Ron Swantner
- Since the start of the year many exciting things have been happening
 - Many thanks to all of your support through the beginning of the year
 - Awesome snacks, treats, kindness, recognition, recognition of our AWESOME staff
 - We now have a counselor - Mr. Kasabo
 - PBIS success and Aavidum
 - Professional staff is not full and we only have two support staff vacancies (both in special education)
 - Tell your neighbors to get their clearances and get on our sub list or join the LPC Team
 - Great Minds are thinking - stimulating thought and connection in classrooms
 - Many special events went really well:
 - Picture Day
 - Fit Walk
 - Fall Fest
 - Book Fair
 - Conferences
 - K Pets

*****These events would not and could not be possible without PTO Volunteers**

- Upcoming events:
 - Giving Tree
 - Cultural Day Wednesday, December 18th
- Presidents Report- Ganesh Seeniraj
 - Shed Update:
 - Shed quote with metal roof requested and received.
 - Donation form filled and sent to review to the Buildings and Grounds meeting.
 - Any updates?
 - FunFest Date - Need to be finalized. See VP's updates.
 - FunFest Committee lead role: Will they do a shadow year so the new people can learn.
 - Morgan Hughes did last few years. Willing to do it this year if no one else takes up the lead. Morgan is going to bring it up during the next PEP meeting.
 - Basket Auction Ticket sales committee lead - Stacey Gregory (will contact)
 - Bake sale - coordinator (Heather Haines?)
 - SPAC meeting - next Tuesday (Nov 19).
- Vice Presidents Report - Nick Katherina
 - Funfest 2025 updates:
 - Sunshine shows has backed out due to scheduling conflicts*
 - Inquired with a multitude of other show vendors, none of which could either do the date, or would otherwise be willing to do only a single date for the show
 - Inners Amusements has graciously come to our rescue, but we will need to consider a new date for the fun fest.
 - Inners PoC, Missy, stated they had May 23rd available. After conferring with Ganesh, Mr. Swantner & Dr. Daecher this date may work. The schools have a half day. (Any ability to make the show go for a longer time here?)
 - We've asked Missy to save the date so we could discuss at the next board meeting.
 - Board approval request for the date of the show to be moved to 05/23/2025
 - If approved, I will have a follow-up call with the head of Inners Amusements in the week of December 9th. A new contract will be needed.
- Family Engagement
 - Math Engagement Night @ LIC
 - Family Engagement Night in January at LPC
 - Parent-teacher conferences: using Freckle at home
 - OBOS coming soon at both schools
- Unfinished Business
 - Shed update – On Board Agenda at Buildings and Grounds Meeting
 - VIP Dance? – DJ Matty Nice to let both schools when this might work (more to come)
 - Library Resources to revisit in January for LPC
- New Business
 - Support staff Holiday gifts - Target gift card? \$10 - roughly 90. Jeff can get them. Give them out the week of December 16th.
 - **Next PTO meeting moved to Tuesday January 7th at 6pm.**
- **Jenn Meyer motioned to adjourn the meeting at. All in favor.**